



Completing Your Degree in Summer 2018

ASAP	Visit the Degree Completion page on the Laney Graduate School website: http://gs.emory.edu/academics/completion/index.html <ul style="list-style-type: none">◆ Review “Submitting your Thesis or Dissertation”
Very Soon	Make sure you have fulfilled all program and LGS requirements. If you need help, contact your graduate program administrator.
Soon	Make sure you have paid all applicable fees.
June 12	Application for Degree available online through OPUS
During June	<p>If you have not attended a workshop on Dissertations and Copyright, and then settled any such issues that may pertain to your dissertation, you should visit the ETD’s page on intellectual property at http://sco.library.emory.edu/etds/intellectual-property.html . It will help you understand important things about the copyright and intellectual property laws that apply not only to your dissertation but also to any scholarly products you will work on in the future.</p> <p>Make sure you are familiar with the requirements and the process for submitting the electronic version of your dissertation. Visit the Electronic Theses and Dissertations repository at https://etd.library.emory.edu.</p>
July 12	<p>Submit your Application for Degree</p> <ul style="list-style-type: none">◆ This is a university-wide deadline set by the Registrar, and a Registrar form. Submit the completed paper form to the Laney Graduate School. You can also submit online, in OPUS, if your record indicates that this semester is your anticipated semester of graduation. (Questions? Contact Tamika Hairston-Miles, tamika.hairston@emory.edu.)◆ If you submitted this a previous semester but did not complete, you need to submit it again.
July 13	<p>Degree Completion Date</p> <ul style="list-style-type: none">◆ Detailed instructions are on the Degree Completion page.◆ This is a Laney Graduate School deadline. Your thesis or dissertation will be reviewed by the Dean, who must approve it before you can receive your degree.
After Graduation	Be sure to update your email addresses so that LGS may send you important information about Commencement and any other matters that require your attention.
May 2019	Rejoice at Commencement! If you receive your degree in the summer, you are eligible to participate in the commencement ceremony at the end of the 2018-19 academic year. We hope so see you there!
Help!	At the Laney Graduate School: Tamika Hairston, tamika.hairston@emory.edu . With ETD issues: http://sco.library.emory.edu/etds/help-form.html

Caveat: This is a quick overview of what you need to do. Always check with your program to make sure you complete all requirements, and check dates at the primary calendars and websites.