



Request for Extension for Chair/Advisor of Dissertation Committee

Name: _____

Empl ID: _____

Graduate Program: _____

Emory Email: _____

I hereby request that _____, the current chair of my dissertation committee, be permitted to continue to serve as chair until _____ (date: mm/dd/year), when I anticipate defending my dissertation.

Student Signature

Date

This request is made by the Director of Graduate Studies/Program Director on behalf of a former Laney Graduate School faculty member who has left Emory or retired, who has already served as Chair/Advisor for one year following the departure, and who wishes to continue to serve as Chair/Advisor for a limited extended period.

In addition to this form, the request must include:

1. The **dissertation committee form** listing committee members and roles of each member.
2. An **attached letter** describing the faculty member's expertise in the dissertation topic, reason for extension, and end date for extension.

Program DGS / Director Approval

Name: _____

Signature: _____

Date: _____

For students in the GDBBS and the GDR:

Divisional Director Approval

Name: _____

Signature: _____

Date: _____

DGS/Program Director: Submit this request (with forms) to Cathryn Johnson, Senior Associate Dean, Laney Graduate School.

***** Laney Graduate School Processing *****

Dean's Approval Signature: _____

Date: _____