



Mellon Interventions Project Public Scholarship Teaching Fellowships **Guidelines for the 2021-2022 Fellowship Year**

Applications due: November 16, 2020 (11:59pm)

Information session: October 22, 2020 at 3:00PM to 4:00PM

If you are interested in attending a virtual information session, please RSVP [here](#) by October 20. The Zoom link for the session will be provided on October 21.

The Laney Graduate School and the Fox Center for Humanistic Inquiry invite Emory PhD students in the humanities and humanistically oriented social sciences to apply for Teaching Fellowships that incorporate *public scholarship or publicly facing scholarship* into the undergraduate curriculum. Successful applicants will teach a course that exposes undergraduate students to *public humanities*. Successful proposals should include innovative modes of disseminating scholarship. For examples of public humanities projects, see humanitiesforall.org. More details will be disseminated at an upcoming information session. This fellowship supports students who demonstrate excellence in teaching (with a public scholarship focus) and who will complete their doctoral degree in the fellowship year (Spring 2022).

Each Teaching Fellow teaches one course and receives a stipend for 9 months (September 2021-May 2022) along with a 100% subsidy for the Emory University Student Health Insurance Plan (EUSHIP). The stipend amount will be \$23,831, paid over 9-months, and the EUSHIP subsidy currently costs \$3,816. This year we are pleased to offer up to four fellowships. Fellows are expected to complete their degrees during the year of the fellowship award.

Eligibility

To be considered for the fellowship, applicants must:

- be full-time students in a doctoral program, in good standing both in the Laney Graduate School and in their program
- be in candidacy at the time of application
- be in their 5th, 6th, or 7th year of graduate study at the time of application; while students in their 7th year are eligible to apply, preference will be given to students in their 5th or 6th year who show that they are likely to complete their dissertations during the fellowship year
- not have held an Emory completion fellowship previously

When applicable, the MIPS Teaching Fellowship replaces other graduate school stipend and scholarship funding a student may have been scheduled to receive for the fellowship year, and the eligibility for that other funding cannot be reserved to be used in a subsequent year. Fellows are expected to devote full time to their teaching and research and may not undertake other teaching opportunities at Emory or elsewhere. Fellows are eligible for Professional Development Support funds subject to the published criteria. Fellows who receive offers for other awards should contact the Laney Graduate School to determine whether the two awards may be held concurrently.

Evaluation Criteria

Along with standard criteria similar to the Dean's Teaching Fellowship, the most prominent part of this Fellowship is the originality and feasibility of proposed public scholarship element(s) of the course. *Imagining America*, a national advocacy and professional organization for publicly engaged scholars, defines public scholarship as follows: "Public scholarship refers to diverse modes of creating and circulating knowledge for and with the public and communities. It often involves mutually-beneficial partnerships between higher education and organizations in the public and private sectors. Its goals include (1) enriching research, creative activity, and public knowledge; (2) enhancing curriculum, teaching, and learning; (3) preparing educated and

engaged citizens; (4) strengthening democratic values and civic responsibility; (5) addressing and helping to solve critical social problems; and (6) contributing to the public good.

ADMIT Submission

All nominations and applications, including supporting materials, will be uploaded using ADMIT.

1. Go to <https://www.applyweb.com/emoryfel/index.ftl> and log in using your regular ADMIT net ID and password—or—set up an account with ADMIT first and then log in.
2. Select your fellowship from the drop down box and follow the upload fields. The application will not let you proceed until you upload all the necessary materials.
3. If you are applying for multiple fellowships, you must finish one application before you can begin another.

If you have questions about using ADMIT, please contact LGS.profdev@emory.edu. You will need to upload the nomination or application items **as PDF files**.

Student Applications

Each student should submit a full application containing the following items:

1. a **curriculum vitae**.
2. a **statement of purpose** outlining your teaching experience and interests; the subject of your dissertation and progress to date, including a schedule for completion; and long-term career goals.
3. a **teaching statement** (no longer than 2 pages, single spaced, 12 pt) describing your teaching goals, strategies, and/or educational philosophy and indicating that the courses you propose have the department's curricular needs in mind.
4. **proposed syllabi for two courses**, including a survey or introductory course in the student's discipline and another special topics course informed by the student's dissertation field. These courses must fulfill the "public scholarship" component of this fellowship. We highly recommend students consult their department chair for the viability of teaching the proposed course since successful applicants will be required to obtain a letter of support from the department chair for teaching the proposed course.
5. **teaching evaluations** from **at most** two courses, one of which must be the most recent one taught. Include a table, or provide the summary report from the bubble sheets, that provides a quantitative report of the class evaluation and instructor evaluation, and a brief and fair summary of the open-ended qualitative comments (with a representative selection of quotes). **Do not include the bubble sheets or your entire narrative evaluations.**
6. an **outline of your dissertation** The outline should be no more than one page long and should contain a proposed **table of contents** that indicates where the chapter you submit fits into the project as a whole and the status of each chapter (written, completed, approved, etc.). Please specify your **current** year of graduate study at the top of this document.
7. an **abstract of your dissertation**. The abstract may be no more than one page long (single spaced, 12 pt.) and should be written for an audience of non-specialists.
8. one **completed chapter of your dissertation** approved by your advisor.
9. a copy of your **Emory transcript** (an unofficial transcript issued to the student is acceptable).
10. **two** faculty letters of recommendation (including one from your dissertation advisor) assessing your teaching skills, scholarly promise, and dissertation progress. Your advisor should comment on your ability to finish your dissertation during the fellowship year. The letters will be uploaded by your recommenders into the ADMIT system through email links you generate through your application. You will also be able to track if they have submitted their materials.

Submit your items using the ADMIT system.

There are a number of ways to produce PDF files, including scanning. To help keep file sizes to a minimum, please treat scanning as the method of last resort, to be used only for items that exist only on paper. You will find helpful information about producing PDF documents on our website, on the same page as the fellowship cover sheet: read the document called “How to Make PDF Files.”

Review

Nominations will be reviewed by a faculty committee convened by the Laney Graduate School.

Award Notifications

Programs and awardees will be notified in mid-December 2020.

Questions?

Please contact the Assistant Director, Mike Suh at mksuh@emory.edu.