



APPLICATION DEADLINE: MONDAY, FEBRUARY 17, 2020

Information Sessions:

Wednesday, February 5, 4:00 PM – 5:00 PM

Thursday, February 13, 4:00 PM – 5:00 PM

Callaway C-201

With joint funding from the Laney Graduate School and the Dean's Office of Emory College, the Emory Writing Center (EWC) will award up to three graduate fellowships in 2020-2021 to advanced graduate students who expect to complete their dissertations by the end of the fellowship period. EWC Fellows will work 15 hours per week in the Writing Center from mid-August through mid-May and receive a stipend of \$18,500, along with the Graduate School's health insurance subsidy for the academic year.

Fellows' responsibilities include tutoring in the Emory Writing Center; mentoring undergraduate peer tutors; conducting training sessions, staff meetings, and writing workshops; participating in community partnerships; identifying and designing writing resources; and promoting the EWC. Fellows will also have opportunities to participate in research projects, attend professional conferences, and contribute to initiatives of the larger Emory Writing Program. The EWC will give special consideration to fellowship candidates who have professional experiences with or active interests in working in writing centers, teaching writing (including within specific disciplines), and supporting multilingual students. Visit our website, <http://writingcenter.emory.edu>, to learn more about our mission.

Apart from duties in the Emory Writing Center, fellows are expected to devote full-time to work on their dissertations and should not be otherwise employed while holding an EWC Fellowship. The EWC Fellowship offers a unique opportunity to develop teaching, research, and administrative skills relevant for supporting writers and writing instruction at all levels and across a wide variety of disciplines.

Eligibility:

To be considered for the fellowship, applicants must:

- be full time students in a doctoral program, in good standing;
- be in candidacy at the time of application;
- be in their 5th - 7th year of graduate study at the time of application;
- not previously have held an Emory completion fellowship; and
- be available to participate in a face-to-face interview in late February or early March.

Application Procedure

Upload the application materials to ADMIT no later than Monday, February 17, at 5:00 PM.

Application Materials

1. **A Graduate School Fellowships Application cover sheet** (available to download under **RESOURCES** here http://www.gs.emory.edu/financial_support/advanced.html)
2. **A cover letter (uploaded as statement of purpose) addressing the following three subjects:**
(1) your long-term career goals and how this experience would enhance your professional development; (2) your experiences relevant to writing center work (teaching, tutoring,

pedagogical research, administration, professional writing, digital writing, community engagement, work with multilingual students, etc.); and (3) what you could contribute to the Emory Writing Center.

3. **A current curriculum vitae**
4. **A statement of teaching philosophy**
5. **Your Emory transcript** (an unofficial transcript issued to the student is acceptable)
6. **A dissertation chapter**
7. **A dissertation completion timeline**
8. **A brief description of your dissertation project**, including the proposed table of contents
9. **A faculty letter of recommendation** assessing your abilities, your promise as a writer, thinker, teacher, and scholar, and your dissertation progress. The letter will be uploaded by your recommender into the ADMIT system via an email link you generate through your application. You may choose to submit an additional faculty letter of recommendation, and you will be able to track if your recommenders submitted their materials.

ADMIT Submission

All nominations and applications, including supporting materials, will be uploaded using ADMIT. If you have questions about using ADMIT, please contact Jay Hughes, jlhughe@emory.edu. You will need to upload the nomination or application items as pdf files.

1. Go to <https://www.applyweb.com/emoryfel/index.ftl> and log in using your regular ADMIT net ID and password – or – set up an account with ADMIT first and then log in.
2. Select your fellowship from the drop down box and follow the upload fields. The application will not let you proceed until you upload all the necessary materials.

Selection

Fellows will be selected by a committee of faculty and staff in the Emory Writing Program on the basis of excellence in written and oral communication; breadth and depth of experience relevant to writing center work; commitment to the mission of the Emory Writing Center; and likelihood of dissertation completion by August 2021.

Award Notifications

Finalists will be notified no later than the week of March 16.

Questions?

Contact Lex Hackney, Program Coordinator, at writingcenter@emory.edu or visit the Emory Writing Center website, <http://writingcenter.emory.edu>.