



Dolores Zohrab Liebmann Fund Fellowship for the 2019-20 Fellowship Year

Posted July 16, 2019

Nominations and applications due Monday, December 17th, 2018

The Dolores Zohrab Liebmann Fund was established by the Will of Dolores Zohrab Liebmann and is administered by JPMorgan, Trustee. Mrs. Liebmann was the daughter of a prominent Armenian intellectual, writer and statesman and was married to one of the owners of a successful American business. She supported students and educational and charitable organizations during her lifetime. Mrs. Liebmann's primary concern, as expressed in her Will, was to attract and support students with outstanding character and ability who hold promise for achievement and distinction in their chosen fields of study. The trustees welcome applications from students of all national origins who are United States citizens.

CANDIDATE QUALIFICATIONS

1. Fellowships are available to students who are currently enrolled in and pursuing a **graduate degree** at a **designated** institution of higher learning located in the United States of America. **Undergraduate students are no longer qualified candidates.**
2. The program of study being pursued by the candidate may include any recognized field of study in the humanities, social sciences, or natural sciences (including law, medicine, engineering, architecture or other formal professional training). **The selection committee has a strong preference for supporting scholarly endeavors.**
3. The candidate must have **received a baccalaureate degree** at the time the fellowship would commence and have an outstanding undergraduate record.
4. The candidate must demonstrate a **need for financial assistance.**
5. The candidate must be a **citizen of the United States of America.**
6. The candidate may be of **any national descent** or background

FELLOWSHIP DETAILS

1. The amount of each Fellowship will cover actual **tuition costs** plus an \$18,000 annual **stipend** to be allocated towards room, board and ordinary living expenses, as well as any income taxes thereon.
2. The recipient of a Fellowship shall be known as a Dolores Zohrab Liebmann Fellow.
3. Fellowships are awarded **annually**. Each Fellow **MUST APPLY FOR A RENEWAL** of his or her fellowship by **March 30** of the following year in accordance with the terms in effect at the time the fellowship is awarded. Fellowships will be limited to a **maximum of three years.**
4. Awarded fellowships may not be deferred.
5. A Fellowship **may be canceled at any time** if a Fellow engages in misconduct affecting the Fund, breaches any of these rules or provides false information to the Fund either directly or indirectly.

APPLICATION PROCESS

1. **Designated institutions facilitate the application process** for its students. Students must submit Applications and supporting documents **through the Laney Graduate School**. Decision notifications will be sent to the school and we will forward the information to the final candidates.
2. **Students** should not contact JPMorgan or members of the selection committee.
3. Each designated Institution may submit **up to three** candidates for consideration.

4. Each candidate's materials should be **single-sided** and secured with a binder clip.
5. Please do not send materials in notebooks, report covers or folders. **Please use no staples.**
6. Since you may have an internal committee reviewing the applicants, letters of recommendation, transcripts, etc. may be removed from envelopes but we would appreciate if you would keep the application and supplemental documents in the order listed on the application.
7. Incomplete applications will not be considered.

REQUIRED SUPPLEMENTAL DOCUMENTATION

1. A signed Liebmann cover sheet (attached to the announcement email)
2. One copy of your personal vitae or résumé.
3. One certified copy of each undergraduate and graduate transcript to date.
4. One copy of your graduate exam test scores.
5. A Statement of Purpose up to three pages long (double spaced) which considers the relationship between your graduate level study and your intended personal and/or professional goals. Your Statement of Purpose must include a 10-15 line abstract at the top (included in the three pages) that explains (in layman's terms) your degree program, giving emphasis to its eventual intellectual impact on your field of study.
6. Letters of Recommendation from at least two professors who have taught or worked closely with you.
7. One copy of your Free Application for Federal Student Aid (FAFSA).
8. One copy of your Financial Aid Summary from your school.
9. One copy of your Federal Income Tax Return for the prior two years (including spouse's returns, if applicable).

If you have questions, please contact Dr. James Hughes (jlhughe@emory.edu)

Submit your items, in order, to the Laney Graduate School in one envelope with attention: Dr. Hughes *except* for the letters of recommendation which are below.

LETTERS OF RECOMMENDATION

Applicant letters of recommendation **should be emailed to James Hughes** jlhughe@emory.edu. Please ask your recommenders to submit their letters on letterhead.

REVIEW

Nominations will be reviewed by a committee convened by the Laney Graduate School.

Questions?

Contact James Hughes, Associate Director of Student Affairs, at james.l.hughes@emory.edu